



Handbook of Information 2026-27

Bachelor of Computer Applications (BCA) & Post Graduate Diploma in Computer Applications (PGDCA)



**Maharaja Sansar Chand Memorial
Govt. College Thural, District Kangra (HP)-176107**

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HIGHER EDUCATION INSTITUTE SOCIETY (HEIS)
Maharaja Sansar Chand Memorial Govt. College Thural
Distt. Kangra HP-176107
College Website: www.gdcthural.in

Registrations are invited from eligible candidates for the BCA/PGDCA under the Self-Finance course 2026-2027

Sr. No.	Name of Course	Duration	No of Seats (Subsidized+Non-subsidized)
1.	Bachelor of Computer Applications (BCA)	3 years	40+20=60+1
2.	Post Graduate Diploma in Computer Applications (PGDCA) For all Graduates	1 year	40+20=60+1
<i>One additional seat is reserved for a single girl child.</i>			

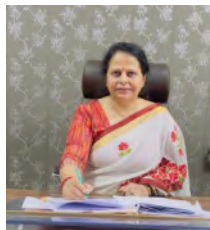
“The National Education Policy (NEP) has been implemented vide Letter No 7-1/2025-HPU(Acad.) dated 18 April 2026 for the academic session 2026-27, effective from the first semester onwards.”

Starting Date of Registration for admission: 01.06.2026

Detailed information is available in the Academic Calendar in the prospectus and uploaded on the College Website.

Principal
Contact No: 01894-294958(O)

From the Desk of the Principal...



It gives me immense pleasure to welcome you to the self-financing programmes of BCA and PGDCA at Maharaja Sansar Chand Memorial Government College Thural, Distt. Kangra H.P. Nestled on the serene banks of the Neugal River amidst a peaceful and inspiring environment, our institution provides an ideal atmosphere for academic pursuit, innovation, and holistic development.

In this ever-evolving era of education and technology, we recognise that learning extends far beyond the boundaries of textbooks and classrooms. At our college, we embrace a progressive educational paradigm that focuses not only on academic excellence but also on nurturing creativity, critical thinking, ethical values, and social responsibility among students. Guided by our vision and mission, we strive to empower young minds to become lifelong learners and confident individuals capable of meeting the challenges of a rapidly changing global society.

As Steve Jobs rightly said, “Innovation distinguishes between a leader and a follower.” The fields of Computer Applications and Information Technology are advancing at an unprecedented pace, transforming every sphere of life and creating new opportunities across the world. Professional education that aligns with global standards has therefore become essential for building competent human resources equipped to meet modern demands. Through our BCA and PGDCA programmes, we aim to provide quality technical education that blends theoretical knowledge with practical skills, enabling students to remain time and market-relevant in today’s competitive world.

We encourage our students to think creatively, adapt confidently, and embrace technology with responsibility and vision. In the words of Bill Gates, “Success today requires the agility and drive to constantly rethink, reinvigorate, react, and reinvent.” Our endeavour is to produce graduates who are academically proficient, globally competent, spiritually aware, socially responsible, ethically strong, and morally upright.

The recent years have also reminded us of the importance of resilience, adaptability, and human solidarity. The challenges posed by the pandemic strengthened our collective resolve to continue learning and growing despite uncertainties. At Maharaja Sansar Chand Memorial Government College Thural, Distt. Kangra H.P. we remain committed to providing a supportive and enriching educational environment where students can pursue their aspirations with confidence and determination.

As A. P. J. Abdul Kalam beautifully said, “Dream, dream, dream. Dreams transform into thoughts and thoughts result in action.” I warmly welcome you to become a part of this vibrant academic community built upon the ideals of knowledge, integrity, discipline, and growth. I am confident that your journey here will be intellectually rewarding and personally enriching.

I wish you a fulfilling learning experience and a bright, successful future ahead.

Smt. Raka Sharma

Principal, Maharaja Sansar Chand Memorial, Govt. College Thural, Distt. Kangra H.P.

Message from the BCA Coordinator...

It gives me immense pleasure to welcome you to the Bachelor of Computer Applications (BCA) program at MSCM Government College Thural. In today's digital age, information technology plays a pivotal role in shaping the world, and our department is committed to nurturing skilled, ethical, and future-ready professionals. Our BCA program is designed to provide students with a strong foundation in computer science, programming, software development, and emerging technologies. Alongside theoretical knowledge, we emphasize practical skills, industry-oriented learning, and the holistic development of each student.

With dedicated faculty, well-equipped computer labs, and a supportive academic environment, we aim to cultivate critical thinking, creativity, and problem-solving abilities in our students. We also encourage active participation in co-curricular and extension activities to ensure all-round development. I invite all aspiring tech enthusiasts to join us on this exciting journey of knowledge, innovation, and growth. Together, let us build a brighter digital future.

Dr. Vishal Walia
BCA Coordinator

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MSCM Govt. College Thural: Profile



MSCM Government College, Thural was established in the year 1978 to honour and immortalize the legacy of Maharaja Sansar Chand Katoch, the great warrior and renowned ruler of District Kangra. The college was taken over as a Government institution in the year 2005 and has since been dedicated to providing quality higher education to students in the region. The college is situated about 2 kilometers from Thural town on the Palampur–Hamirpur MDR (86), on the scenic bank of the *Neugal* river with frequent bus services available on this route. The institution is easily accessible to students from nearby area and spread over an area of 40 *kanals*, the college campus is surrounded by natural beauty, offering a peaceful and ideal environment for learning. As a co-educational institution, the college offers academic programs in Humanities, Science, Commerce, and Computer Applications.

The Bachelor of Computer Applications (BCA) programme was introduced from the academic session 2020–21, followed by the Post Graduate Diploma in Computer Applications (PGDCA) in 2021–22. Science classes were further added from the session 2022–23, expanding the academic opportunities for students.

The college provides modern infrastructure and facilities, including:

- A well-stocked automated library.
- Advanced IT laboratories.
- Wi-Fi-enabled campus.
- Newly constructed academic buildings.
- Volleyball court.
- Badminton court.

With its commitment to academic excellence, technological advancement, and holistic student development, MSCM Government College, Thural continues to serve as an important centre of education in Himachal Pradesh.

Motto of the College: “Sa Vidya,Ya Vimuktaye”

The motto of the college is “Sa Vidya,Ya Vimuktaye”, which translates to “Knowledge is that which liberates.” Here, “Sa” means that, “Vidya” means knowledge, “Ya” means which, and “Vimuktaye” means liberation. This profound *Sanskrit* phrase highlights that true education enlightens the mind and liberates individuals from ignorance and materialistic limitations.

Education plays a vital role in preserving the traditional and cultural roots of society while fostering moral values and the holistic development of students. This motto has been followed in educational institutions and *Gurukuls* throughout our country as a guiding principle for nurturing enlightened, responsible, and morally strong individuals.

The words of this motto hold deep significance in the context of education. True knowledge helps conquer darkness, broadens horizons, and expands the sphere of understanding. It encourages both students and teachers to explore the limitless world of self-knowledge and wisdom. A constructive approach to education not only imparts academic learning but also inspires right action, ethical conduct, and spiritual growth. Thus, the college motto serves as a constant reminder that education is the path to freedom, self-realization, and overall personality development.

Academic-Cum-Activities Calender 2026-27

Schedule of Admission/Teaching/Examination and vacation for the Academic Session 2026-27 onwards in r/o all Govt/Private/GIA Degree/Sanskrit colleges affiliated to HPU.

Sr. No.	Particulars	Period	Days
1.	<ul style="list-style-type: none"> ● Submission of Admission forms 	01 June to 19 June	19
	<ul style="list-style-type: none"> ● Pre-Admission counseling of the students 	12 June to 19 June	08
	<ul style="list-style-type: none"> ● Display of 1st merit list (UG 1st year, 1st Semester Students) 	20 June up to 5.00 PM	
	<ul style="list-style-type: none"> ● Fee to be Deposited 	21 June to 23 June	03
	<ul style="list-style-type: none"> ● Display of 2nd Merit list 	24 June upto 3.00 PM	
	<ul style="list-style-type: none"> ● Fee to be Deposited 	25 June to 27 June	03
2.	Orientation for 1 st year students	28-30 June	03
3.	Admission of other UG classes on a Roll-On basis	01 June to 19 June	19
4.	Fee to be Deposited	12 June to 23 June	12
5.	Post Admission Counselling, Online submission of scholarship forms and student feedback.	24 June to 30 June	07
6.	Regular Teaching	01 July to 15 March of Next Year, excluding with the vacations period.	
7.		Total Teaching Days	> 180
8.	Annual Practical Examination/Remedial/Need Based classes/self-study by students	16 to 25 March	
9.	Theory Examination	26 March to 10 May	
10.	Evaluation of Answer Scripts	07 May to 17 May	
11.	Result of all UG Classes	Up to 30 June	
12.	Result of re-evaluation	Up to 20 August	
13.	Supplementary Examinations	September	
14.	Result of Supplementary Examination	October	
15.	Summer Vacation	18 May to 11 June	25
16.	Festival Breaks	2 days before and 2 days after Diwali	05
17.	Winter Vacation	01 January to 04 February	35

FACULTY DETAILS

Sr. No.	Name	Designation	Contact No.
1.	Mrs. Raka Sharma	Chairman/Chairperson	01894294958
2.	Dr. Sanjeev Kumar	Secretary (Self-Finance Courses)	9418463848
3.	Dr. Vishal Walia	Coordinator	8278706114

❖ BCA Faculty (Teaching staff)

Sr. No.	Name	Mobile No
1.	Mrs. Ritu Rana	7807926940
2.	Miss. Apurva	7018323751
3.	Mr. Sunny Rana	7530972879

❖ Non-Teaching Staff

Sr. No.	Name	Designation	Contact No.
1.	Smt. Renu	Clerk	8219758445
2.	Mrs. Deewanshi	Clerk	7559620530
3.	Miss Deeksha	Data Entry Operator	7807839148
4.	Mr. Sunil Kumar	MTS	8580694461

Admission Committees: 2026-27

Course	Name	Act as
BCA/PGDCA	Dr. Vishal Walia	Convener
	Dr. Sanjeev Kumar Sharma	Co-convener
	Ms. Prem Lata	Member
	Ms. Ritu	Member
	Mr. Sunny Rana	Member
	Ms. Apurva	Member

Details of Courses For BCA

Bachelor of Computer Applications

Eligibility, Age Limit and Basis of Admission

The Bachelor of Computer Applications (BCA) is a three-year degree programme offered under the self-financing scheme. The course follows a semester system of examination, spread over six semesters.

❖ Seat Distribution

Category	Number of Seats
Total Seats	60 + 1*
Subsidized Seats	40
Non-Subsidized Seats	20

One additional seat is reserved for a single girl child.

❖ Eligibility

Candidates must have passed the Plus Two (10+2) examination from the Central Board of Secondary Education(CBSE), Indian Certificate of Secondary Education(ICSE), Himachal Pradesh Board of School Education(HP BOSE), or any other equivalent board recognized by the Government of India, in any discipline under the 10+2 scheme or any other examination equivalent thereto.

Minimum Marks Required:

- **General Category:** 40% marks.
- **SC/ST Category:** 35% marks.

❖ Age Limit

The maximum age limit for admission to the Bachelor of Computer Applications (BCA) course (as on 1st July of the concerned academic year) is as follows:

General Category Candidates (male): 21 years

General Category Candidates (Female): 23 years

SC/ST Category Candidates: 24 years

The Vice-Chancellor may allow age relaxation of up to a maximum of three months under special circumstances.

❖ Dress Code of BCA

A prescribed dress code has been designed by the department and is compulsory for all students pursuing the BCA course. Students are expected to attend college in neat and proper uniform. Violation of the dress code may result in disciplinary action or fine.

● **Uniform off Day: Wednesday**

Summer Uniform (For Boys and Girls)

- Sky blue shirt
- Black trousers
- Black belt
- Black necktie
- Black socks
- Black shoes



Winter Uniform (For Boys and Girls)

- Black V-neck pullover
- Black college coat



Strict adherence to the uniform policy is mandatory for maintaining discipline and professionalism with in the department.

Admission Criterion

Basis of Admission

❖ **Admission to Subsidized Seats**

Admission to subsidized seats in the Bachelor of Computer Applications (BCA) course shall be made strictly on the basis of merit cum written test.

• Reservation and Relaxation

Relaxation for SC/ST candidates shall be provided as per the norms and rules prescribed by the Government/University from time to time.

❖ **Non-Subsidized Seats**

- Admission under this scheme is based on merit cum written test.
- Candidates seeking admission under the non-subsidized category must submit their application on plain paper.
- Seats under the non-subsidized category shall be filled only after all subsidized category seats have been occupied.

In addition to the eligibility conditions prescribed for the subsidized category, NRI/ NRI - sponsored candidates/foreign nationals must submit the required supporting documents along with the application form, wherever applicable.

A. Proof of nationality in case of foreign nationals.

B. Proof of NRI status. Any one of the following documents shall be accepted:

- i) Copy of Non-Resident Card/Employment Card issued by the employer.
- ii) Photocopy of Immigration Card/Employment Visa entry on the passport along with passport details.
- iii) Certificate issued by the Indian Embassy/High Commission in the country where the NRI resides.

C. Certificate of sponsorship from the NRI sponsor in case of sponsored candidates, along with proof of NRI status of the sponsor as required under Para (B).

D. Photocopy of the latest Income Tax Assessment Order in India and Permanent Account Number (PAN) of the sponsor issued by the Income Tax Department.

E. Two self-addressed envelopes of size 28 × 13 cm bearing stamps worth Rs. 6 each, or in the case of foreign applicants, stamps of the required amount.

❖ **Admission to courses, except for seats reserved for NRIs/NRI-sponsored candidates and foreign students, shall be subject to the following conditions:**

Reservation of Seats:

(A) 15% and 7.5% seats shall be reserved for SC and ST candidates respectively, who have passed their qualifying examination from Himachal Pradesh Board of School Education or any other school located within the territorial jurisdiction of Himachal Pradesh and affiliated with recognized boards such as CBSE, ICSE, etc. Reservation of seats shall be governed by Government notifications issued from time to time.

(B) The remaining 77.5% seats shall be filled as follows:

- (i) 25% of the seats shall be open to all candidates irrespective of the institution from which they have passed their qualifying examination.
- (ii) 75% of the seats shall be filled from candidates who have passed their qualifying examination from the Himachal Pradesh Board of School Education or other schools located within the territorial jurisdiction of Himachal Pradesh, subject to the following reservations:
 - (a) 5% of seats reserved for outstanding sports persons.
 - (b) 5% of seats reserved for outstanding cultural activities.
 - (c) 3% of seats reserved for physically handicapped candidates.
 - (d) Minimum eligibility for SC/ST candidates shall be 5% lower than the general eligibility conditions.
 - (e) Reservation for single girl child category shall be provided as per norms.
 - (f) Roster system shall be followed as per the Government norms.

Admission to reserved seats under categories (a), (b), and (c) of Para (ii) above shall be made according to the procedure/rules approved by the Executive Council of the HPU from time to time.

120 Points roster of HP University showing reservation of various categories for admission shall be followed

Details Course Outline for BCA
Bachelor of Computer Applications (BCA)

Scheme And Syllabus (NEP-2020)
Effective from Academic Session 2026-27

Semester I

Sr. No	Course Code	Course Type	Course Title	Contact Hrs/week				C	Semester End Marks	
				L	T	P	H		EE	IA
1.	COMP-101	DSC-A1	Fundamentals of Computers and Office Productivity Tools	4	0	0	4	4	70	30
2.	COMP-102	DSC-B1	Programming using C	4	0	0	4	4	70	30
3.	COMP-103	MDC- 1	Accounting	3	0	0	3	3	50	25
4.	COMP-151	SEC-1	Fundamentals of Computers and Office Productivity Tools - Lab	0	0	6	6	3	50	25
5.	COMP-152	MC-1	Programming using C-Lab	0	0	8	8	4	70	30
6.		AEC-1	To be chosen from corresponding Pool	-	-	-	-	2	35	15
TOTAL								20	345	155
									Total = 500	

Bachelor of Computer Applications (BCA)

Semester II

Sr. No	Course Code	Course Type	Course Title	Contact Hrs/week				C	Semester End Marks	
				L	T	P	H		EE	IA
1.	COMP -201	DSC-A2	Internet and Web Technologies	4	0	0	4	4	70	30
2.	COMP-202	DSC-B2	Data Structures	4	0	0	4	4	70	30
3.	COMP- 203	MDC- 2	To be chosen from Mathematics Pool	-	-	-	-	3	50	25
4.	COMP -251	SEC-2	Internet and Web Technologies- Lab	0	0	6	6	3	50	25
5.	COMP -252	MC-2	Data Structures - Lab	0	0	8	8	4	70	30
6.		I/A/P/C- 1	As per HPU Guidelines	-	-	-	-	4	70	30
7.		VAC-1	To be chosen from VAC Pool	-	-	-	-	2	35	15
TOTAL								24	415	185
									Total = 600	

Second Year (3rd Semester)

Sr. No	Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
1.	BCA0301	Mathematics-III	4	70	30	100	3
2.	BCA0302	Business Practices and Management	4	70	30	100	3
3.	BCA0303	Computer Organization	4	70	30	100	3
4.	BCA0304	Object Oriented Programming with C++	4	70	30	100	3
5.	BCA0305	Desktop Publishing and Designing	4	70	30	100	3
6.	BCA0304(P)	Object Oriented Programming with C++ Lab-V	3	35	15	50	3
7.	BCA0305(P)	Desktop Publishing and Designing Lab-VI	3	35	15	50	3
Total						600	

Second Year (4th Semester)

Sr. No	Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
1.	BCA0401	Personnel Management	4	70	30	100	3
2.	BCA0402	Accounting	4	70	30	100	3
3.	BCA0403	System Analysis and Design	4	70	30	100	3
4.	BCA0404	Internet Technology & Web Page Design	4	70	30	100	3
5.	BCA0405	Programming in Visual Basic	4	70	30	100	3
6.	BCA0404(P)	Internet Technology & Web Page Design Lab-VII	3	35	15	50	3
7.	BCA0405(P)	Programming in Visual Basic Lab-VIII	3	35	15	50	3
Total						600	

Third Year (5th Semester)

Sr. No	Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
1.	BCA0501	Operating System	4	70	30	100	3
2.	BCA0502	eCommerce	4	70	30	100	3
3.	BCA0503	Management Information System	4	70	30	100	3
4.	BCA0504	ASP.net Technologies	4	70	30	100	3
5.	BCA0505	Computer Oriented Statistical Methods	4	70	30	100	3
6.	BCA0504(P)	ASP.net Technologies Lab-IX	3	35	15	50	3
7.	BCA0505(P)	Computer Oriented Statistical Methods Lab-X	3	35	15	50	3
Total						600	

Third Year (6th Semester)

Sr. No	Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
1.	BCA0601	Computer Networks	4	70	30	100	3
2.	BCA0602	Numerical Methods	4	70	30	100	3
3.	BCA0603	Multimedia Technology	4	70	30	100	3
4.	BCA0604	Computer Graphics	4	70	30	100	3
5.	BCA0605	Software Engineering	4	70	30	100	3
6.	BCA0604(P)	Computer Graphics Lab-XI	3	35	15	50	3
7.	BCA0606	Major Project	3	35	15	50	
Total						600	

General Guidelines for Submission of Application Forms

Every candidate must first fill the registration form along with the requisite fee, and then download the prospectus.

The Candidate will must submit the duly filled application form along with the following documents in the college.

1. Matriculation Certificate.
2. 10+2 Certificate.
3. Original Character Certificate (from the institution where the 10+2 examination was passed).
4. H.P. Bonafide Certificate (only for girl students).
5. Minimum 40% Disability Certificate and Category Certificate (only for candidates seeking admission under these categories).
6. Original Character Certificate from the Head of the Institution last attended. In case of private candidates, the character certificate should be issued by a Gazetted Officer, Panchayat Pradhan, or Ward Councillor, and must not be more than 6 months old from the date of submission of the admit card.
7. For the "Single Girl Child Category" seat, an affidavit from the parents declaring the same must be submitted.
8. Transfer Certificate (Migration Certificate) for candidates who have passed the 10+2 examination from a board other than the Himachal Pradesh Board. Such students must attach a copy of the migration certificate and submit the original at the time of counseling.
9. SC/ST/OBC/IRDP/BPL Certificate (if applicable).
10. Documents or an affidavit as proof of the applicant's activities during any gap period in their academic career.
11. Photocopy of Aadhaar Card.
12. Passport-size photographs (5).

Details of Courses for PGDCA

Post Graduate Diploma in Computer Applications

Eligibility, Age Limit and Basis of Admission

In order to cater to the growing demand for computer awareness among the youth, this college has introduced a Postgraduate Diploma in Computer Applications(PGDCA) from the academic session 2021-22.

The duration of PGDCA course is one year, spread over two semesters. The examination will be held at the end of each semester.

❖ Seat Distribution

Category	Number of Seats
Total Seats	60 + 1*
Subsidized Seats	40
Non-Subsidized Seats	20

One additional seat is reserved for a single girl child.

❖ Eligibility

The candidate must be a graduate from a recognized university or its equivalent.

Minimum Marks Required:

- **General Category:** 50% marks.
- **SC/ST Category:** 45% marks.

❖ Age Limit

General Category Candidates (male): 26 years

General Category Candidates (Female): 28 years

SC/ST Category Candidates: 29 years

- The age shall be calculated as on **1st July of the admission year.**
- The above age limits are subject to any revisions or rules prescribed by the Himachal Pradesh Government or Himachal Pradesh University from time to time.

❖ Dress Code for PGDCA

A dress code has been prescribed by the department and must be strictly followed by all students pursuing the PGDCA course. Students are expected to attend the college in neat and proper attire. Violation of the dress code may result in a fine.

- **Uniform off Day: Wednesday**

Summer Dress Code (for both boys and girls):

- White shirt
- Black trousers
- Black belt
- Black necktie
- Black socks
- Black shoes

Winter Dress Code (for both boys and girls):

- Black V-neck pullover
- Black college coat

Strict adherence to the uniform policy is mandatory for maintaining discipline and professionalism within the department.

Admission Criterion

BASIS OF ADMISSION

Scheme-I

Admission to the PGDCA course will be based on merit drawn from the candidate's graduation marks. However, if the number of applicants is three times or more than the number of available seats, an entrance test of 50 marks will be conducted.

Reservation Policy for PGDCA Admission

- 15% and 7.5% of the seats shall be reserved for Scheduled Caste (SC) and Scheduled Tribe (ST) candidates respectively, who have passed B.A./B.Sc./B.Com. or any other equivalent degree from a recognized university.
- The remaining **77.5%** of the seats shall be filled as follows:
 - (i) **25%** of the seats shall be open to all candidates, irrespective of the institution from which they have passed their qualifying examination.
 - (ii) **75%** of the seats shall be filled from the candidates who have passed their graduation degree from Himachal Pradesh University, subject to the following reservations:
 - (a) 5% of the seats shall be reserved for outstanding sport's persons.
 - (b) 5% of the seats shall be reserved for outstanding cultural activists.
 - (c) 3% of the seats shall be reserved for physically challenged candidates.
 - (d) Reservations shall be applicable as per the norms of the Himachal Pradesh Government and HPU.
 - (e) The roster system shall be strictly followed.

The **Himachal Pradesh University 120-point roster** for admissions, indicating reservations for various categories, shall be followed as per prescribed norms.

Scheme-II

❖ **Admission under NR /NRI-Sponsored/Foreign Nationals/Payment Category**

1. This category is applicable only for NRI, NRI-sponsored candidates, Foreign Nationals, and Payment Category candidates.
2. Admission under this scheme shall be based on the merit of the qualifying examination passed by the candidates.
3. The top 10 candidates who apply under this category shall be offered admission.

• Required Documents

In addition to the eligibility conditions mentioned above, candidates must submit any one of the following documents, as applicable to their category, along with the application form:

For Foreign Nationals : Proof of nationality.

For NRI Candidates (any one of the following):

- Copy of Non-Resident Card / Employment Card issued by the employer.
- Photocopy of Immigration Card / Employment Visa entry in the passport along with passport details.
- Certificate issued by the Indian Embassy / High Commission in the country of residence.
- Photocopy of the latest Income Tax assessment order (India or country of employment) showing NRI status

For Sponsored Candidates:

- Sponsorship certificate from an NRI along with proof of NRI status of the sponsor (as mentioned above)
- Photocopy of the latest Income Tax assessment order and Permanent Account Number (PAN) of the sponsor issued by the Income Tax Department

Fee Structure (Self-Financing Scheme)

- Foreign Nationals / NRIs: As per norms by HPU
- NRI - sponsored / Non-subsidized candidates: As per norms by HPU
- Fees must be deposited at the time of admission.
- Fees shall be paid in two installments.
- Fees once deposited will not be refunded or as per norms.

Important Note

- Students admitted under this scheme shall be governed by all rules and regulations mentioned in the prospectus.

Documents to be attached with the application form:

The application form, duly filled in, must be accompanied by the following documents:

1. Matriculation Certificate.
2. 10+2 Certificate.
3. Graduation Degree / Provisional Certificate.
4. Graduation Marks Sheets of all semesters/years.
5. H.P. Bonafide Certificate (only for girl students).
6. Minimum 40% Disability Certificate and Category Certificate (only for those candidates seeking admission against these seats).
7. Original Character Certificate from the Head of the Institution last attended. In case of private candidates, the Character Certificate should be issued by a Gazetted Officer/Panchayat Pradhan/Ward Councillor and should not be more than six months old from the date of submission.
8. For the “Single Girl Child Category” seat, an affidavit from the parents declaring the same must be submitted.
9. Transfer Certificate (Migration Certificate) for candidates who have passed the 10+2 examination from boards other than the Himachal Pradesh Board. Such students must attach a copy of the Migration Certificate and submit the original certificate at the time of counselling.
10. SC/ST/OBC/IRDP/BPL Certificate (if applicable).
11. Documentary evidence/affidavit in proof of the applicant’s activities during the gap period, if any, in the academic career of the applicant.
12. Photocopy of Aadhaar Card.
13. Passport-size photographs (5).

Note: The detailed course outline for PGDCA is given below, which is subject to change by the Board of Studies and approved by the Academic Council and Executive Council of Himachal Pradesh University.

Details Course Outline for PGDCA

Semester-I

Course Code	Paper	Credits	Univ. Exam Marks	Internal Assessment	Total Marks
DCS-101	Fundamentals of Programming Using C	4	75	25	100
DCS-102	Office Automation Tools	4	75	25	100
DCS-103	Computer Organization	4	75	25	100
DCS-104	Elective - 1	4	75	25	100
DCS-105	Practical-I (C Language)	3	75	25	100
DCS-106	Practical-II (Office Automation Tools)	3	75	25	100
Total		22			600

Elective-1	
Course Code	Paper
DCS-104 (i)	Operating System
DCS-104 (ii)	Software Engineering
DCS-104 (iii)	Multimedia Technology

Semester-II

Course Code	Paper	Credits	Univ. Exam Marks	Internal Assessment	Total Marks
DCS-201	Data and File Structure	4	75	25	100
DCS-202	Web Technology and Designing	4	75	25	100
DCS-203	Database Management system	4	75	25	100
DCS-204	Elective - 2	4	75	25	100
DCS-205	Practical-III (Web Technology and Designing)	3	75	25	100
DCS-206	Practical-IV (DBMS)	3	75	25	100
Total		22			600

Elective-2	
Course Code	Paper
DCS-204 (i)	Data Communication and Networks
DCS-204 (ii)	Object oriented programming using JAVA
DCS-204 (iii)	Artificial Intelligence

Total Credit: 22+22=44

Fee Structure For BCA/PGDCA

The College will charge fee and funds as per the following schedule:

- First installment: At the time of admission
- Second installment : December/January
- Fines and other dues, if any, shall be charged as and when these are notified. Fee once paid shall not be refunded in any case.
- The library security / or any other security will lapse if it is not claimed within one year after leaving the college.

Sr. No		1 st Installment	2 nd Installment
1)	BCA/PGDCA fee for subsidized category	Rs.15000	Rs.15000
2)	BCA/PGDCA fee for non-subsidized seats	Rs.32500	Rs.32500
3)	Admission fee	25	0
4)	Tuition Fee	300	300
5)	Computer & Internet	20	20
6)	Practical Fee	180	180
7)	Cultural Activity Fund	20	0
8)	Amalgamated Fund	150	150
9)	Identity Card Fund	10	0
10)	House Exam Fee	40	40
11)	College Magazine Fund	50	0
12)	Health Fund	06	0
13)	Student Aid Fund	02	0
14)	SCA	20	0
15)	Campus Development Fund	10	0
16)	Furniture Repair Fund	10	0
17)	Sports Fee	100	100
18)	Book Replacement Fund	25	0
19)	Sports Fund	120	120
20)	Building Fund	60	60
21)	University Development Fund (subsidized)	250	0
22)	University Development Fund (Non-subsidized)	500	0
23)	Library Security Fund	100	0
24)	Security Refundable	1000	0
25)	Rovers & Rangers	30	30
26)	Youth Welfare Fund	0	100
27)	PTA Fund	500	500

28)	Red Cross	0	0
29)	Continuation Fee	0	10
30)	HHFF	0	01

(Fee structure subject to change as per the HP University/HP Govt. latest norms)

❖ Fine

- Absence fine per period is Rs.10/-
- Library fine is Rs.1/-per day per book.
- Absence fine for class test is Rs. 10/-.
- Absence fine for practical class test is Rs. 10/-.
- Absence fine for seminar is Rs. 10/-.
- Absence fine for tutorial class is Rs. 10/-.
- Fine for not wearing dress is Rs.50/-per day
- Absence fine for mid-term exam is Rs. 50/-per subject.

Code of Conduct and General Rules for BCA/PGDCA

1. The decision of the Principal in all matters will be final and binding.
2. Students must be seated in the classrooms before the start of the lecture. No student shall enter the class or knock the door after 5(Five) minutes of the start of the class.
3. No students shall be loitering near the classes once the classes are in progress.
4. Regular attendance in the class, including guest lecture is compulsory.
5. Use of mobile phones is strictly prohibited in the college premises.
6. Every student will submit assignment, project etc., as per periodic directions.
7. Missbehavior, disobedience, habitual late coming, consumption of drug or liquor in the institute, cheating in the examination and any inappropriate act may invite strict disciplinary action including expulsion from the institute.
8. Each student is expected to observe the college dress code strictly.
9. Each student must attend the college regularly. The name of a student will be struck off from the rolls if he/she remains absent continuously for six days. Re-admission may be granted only after submitting a valid reason and supporting documents.
10. No student is permitted to undertake any part time-whole time job during the course of study.
11. No student shall be allowed to paste poster on the college campus or notice board, hold an assembly in college premises.
12. Any student causing loss to the college property will be penalized and the students concerned will have to replace or get the same repaired at his/her own costs.
13. Food, breweries and any type of drink are not permitted in lab/classrooms.
14. Students are not allowed to leave the college campus during teaching hours without prior permission.
15. Parents will be informed about the progress of their ward periodically through report card/personal feedback.
16. Every student must always carry with him/her duly completed identity card.
17. Making / recording of Videos and Reels is strictly prohibited within the college campus.

Dress code will be compulsory both for boys and girls and a penalty/fine may be imposed if they do not follow dress code properly

Curbing Ragging in the Institute

Ragging in the institute is strictly banned in accordance with the judgments and directions of the Hon'ble Supreme Court of India, Himachal Pradesh University and guidelines issued by UGC in this regards. The following guidelines will be observed to prevent incident of ragging in the institute.

1. Every candidate seeking admission will give an undertaking that must be filled by the students online on <http://www.antiragging.in>.
2. That he/she will not indulge in ragging and if found guilty he/she will be liable for punishment. Similar undertaking will be obtained from the parents/guardian of the applicant.
3. Anti Ragging committee has been constituted in the college.
4. Whenever a ragging incident is brought to the notice of the college authorities, the disciplinary committee will hold an enquiry into the incident.
5. If any student is found guilty of ragging, after the enquiry then, he/she will be punished accordingly. The punishment may include:-
 - i. Expulsion from the college
 - ii. Suspension from the classes
 - iii. Fine with a public apology
 - iv. Withholding scholarship or other benefits
 - v. Debarring from the representation in events
 - vi. Suspension or expulsion from hostel or mess.
 - vii. Legal proceedings under criminal law shall be initiated.
6. If any student is found guilty of ragging then he/she may be expelled from the institution.

Student Achievement's



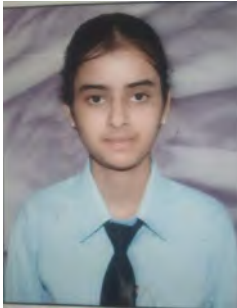
Divansh Jamwal
CSCA President(2025-2026)
1st position in BCA 5th Semester.



Anshika
2nd position in BCA 5th Semester.



Vivek Parihar
3rd position in BCA 5th Semester.



Arpita
1st position in BCA 3rd Semester.



Uday Sharma
2nd position in BCA 3rd Semester.



Sujal
3rd position in BCA 3rd Semester.



Adarsh Sharma
1st position in BCA 1st Semester.



Ayush Pathania
2nd position in BCA 1st Semester.



Aaditya
3rd position in BCA 1st Semester.

FACILITIES:

❖ National Service Scheme (NSS):

NSS has a pivotal role in inculcating the value of social service and a sense of responsibility towards society. Our college has one unit of NSS. To earn a certificate of service, a volunteer needs to devote 240 hours of service. Participation in 7 days camp is mandatory.



❖ Eco club:

Eco club plays an important role in sensitizing students towards the nature and an eco-friendly environment.



❖ Rovers and Rangers:

Rovers and Rangers aim to make the students socially aware, helpful and self-reliant. They participate in many social activities. Admission to it will be based on the ability and commitment of a student.



❖ Red Ribbon Club:

The purpose of this club is to create awareness about HIV/AIDS through service, education and philanthropic events. Students are urged to join the club to enhance a joint battle against this incurable disease.



❖ Career and Counselling/Guidance Cell:

The members of this cell organize many professional lectures for the final year students to give them a good exposure to the introspective career opportunities after completion of graduation.



❖ Cultural Committees for HPU Youth Festival I-IV groups:

The cultural committees are meant to nurture various abilities of students so they can perform to their best capacity in the H.P. University Youth Festival. Students are prepared for Elocution, Painting, Rangoli, Cartooning, Quiz, Dance, Music, Singing, Drama and Skit.



❖ Sports:

Students who are good sports men/women are given ample training and coaching by the sports committee. Such players then go on to perform well in the H.P. University inter-college /University championship. An athletic meet is organized each year in the college campus.



❖ Neugal Dhara:

Each year the college publishes a literary magazine entitled *Neugal Dhara*. It's simple purpose is to give expression to the students who are blessed with the gift of writing, be it an essay, a poem, a short story, snippets of various kinds and informative prose piece.

❖ Neugal Vibes (e-newsletter):

Launched in the Academic session 2025-26, the institutional official e-newsletter, "*Neugal vibes*" delivers timely updates on campus events, academic milestones, and institutional achievements. It is designed to keep students, faculty and alumni well-informed and connected.



❖ Annual Prize Distribution Function:

At the end of the academic session, the college organizes the annual prize distribution function in which the meretricious students who have excelled in academic, sports, cultural and extracurricular activities are awarded with prizes and certificates.



❖ Women Grievances & Redressal Cell:

As per the directions of the Hon'ble Supreme Court of India, the college has established a women's cell. Its objective is to redress grievances related to gender bias and sexual harassment against any girl student and the women staff of the college.



❖ Gym:

College provides gym facilities within the campus. A well-maintained gym with basic amenities like Treadmill, Dumbbells, Bench Press (Incline, Flat & Decline), Leg Pulling down, Leg Curl Extension etc. is provided.



❖ Smart Class Rooms:

The College has three smart classrooms synced with smart ICT equipment like touch screens and podium, with audio-video connectivity. These rooms have high-speed internet connectivity, trending software and commodious infrastructure.



❖ Seminar/Webinar Room:

College has well-furnished Seminar/Webinar/conference room equipped with modern interactive panels, camera, audio visual aids and table and chairs.



❖ Multi-Purpose Hall:

College has multipurpose hall characterized with Podium, Projector, White Screen, CCTV Cameras, one dressing rooms and ample seating capacity for students and guests. This hall is also used to conduct examinations and various functions of academic as well as non-academic purpose.



❖ Parents and Teacher Association (PTA):

Parents, being one of the stakeholders in education, have been assigned to participate as well as play an advisory role in the functioning of the college. Regular meetings of the PTA are held to deliberate on the issues related to the development and welfare of the students.

❖ Canteen:

College has newly constructed canteen which provides breakfast, Lunch, tea and snacks. The canteen has ample space for sitting and dining. It is located within the campus and at a considerable distance from the classrooms.

❖ Scholarships:

STATE SPONSORED SCHOLARSHIP SCHEMES			
Sr. No.	Name of the Scheme	Eligibility of Scholarship	Amount
1	Kalpana Chawla Chatravriti Yojana	Only for Meritorious Girls Students (HPBOSE Only)	₹ 18,000/- Per Annum
2	Indira Gandhi Utkrishat Chatravriti Yojana	Ten Toppers of Arts, Science and Commerce(HPBOSE Only)	₹ 18,000/- Per Annum
3	Mukhya Mantri Vidyarthi Kalyan Yojna	IRDP/BPL Certificate	₹ 18,000/- Per Annum
4	PM Yashasvi Post Matric Scholarship For OBC,EBC and DNT Students	Income of Parents/ Guardian Should not Exceed 2.5 lakhs per annum.	₹ 18,000/- Per Annum
5	Centrally Sponsored Post Matric Scholarship Scheme For SC Students	Income of Parents/ Guardian Should not Exceed 2.5 lakhs per annum	₹ 18,000/- Per Annum
6	Centrally Sponsored Post Matric Scholarship Scheme For St Students	Income of Parents/ Guardian Should not Exceed 2.5 lakhs per annum	₹ 18,000/- Per Annum
CENTRE SPONSORED SCHOLARSHIP SCHEME			
1	National Scholarship For Post Graduate Studies	The slots shall be allocated as per Govt. of India reservation policy. However 30% slots will be reserved for the women candidates. The slots reserved for women students, will be filled first by 'Single/twin/fraternal Girl Child', without considering their marks in UG examination. The remaining slots will be filled up by merit.	₹ 15,000/- per Month for 10 Months
2	Post-Matric Scholarship for Students with Disabilities	Income of Parents/ Guardian Should not Exceed 2.5 lakhs per annum Disability certificate with 40 or above disability.	Reimbursement of admission fee and tuition fee, Miscellaneous fee, Maintenance Allowance, Disability Allowances, Book allowance
3	Top Class Education Scholarship for Students with Disabilities	Income of Parents/ Guardian Should not Exceed 8 lakhs per annum	Reimbursement of admission fee and tuition fee, Miscellaneous fee, Maintenance Allowance, Disability Allowances, Book allowance
4	Central Sector Scheme Of Scholarships For College And University Students	Above 80% Marks in 10+2 Examination. Gross parental/family income upto Rs. 4.5 lakh per annum	₹ 12,000/-per annum at Graduation level ₹ 20,000/-per annum at PG level
5	Prime Minister's Scholarship Scheme For Central Armed Police Forces And Assam Rifles		₹ 3000/- Per Month for Girl Child Rs.₹ 2500/ per Month For Boys

❖ Industrial Training:



Name Struck off and Re-Admission:

- I. If a student willingly remains absent continuously for 06 days without sanction of leave, his/her name will be struck off from the College as per the rules. He/she will have to seek re-admission on the recommendation of the subject teacher concerned.
- II. Re-admission will be allowed within the next 06 days by paying the re-admission fee and absence fine as per rules, subject to the approval of Principal.
- III. Re-admission fee is Rs.500.
 - Re-admission will not be granted for the third time.
- IV. Migration of Students: Students seeking migration from other institutions to this college must produce
 - No Objection Certificate from their previous institution.
 - Such applications are subject to the availability of seats in the respective course and the approval of the Principal.
 - Additionally, admission may be refused if he/she will expel from the previous institution for any disciplinary reasons.
 - Furthermore, students must submit all required academic transcripts and documentation for verification during the migration process. Any discrepancies in the provided records may lead to the immediate cancellation of the migration request.

For Himachal Pradesh University Act, statutes and ordinances as amended till date login on university website: www.hpuniv.nic.in (Right to information-H.P. University Act & ordinance, Vol-I, Vol-II, Vol-III).

Important Note: It is mandatory to every student to upload “Affidavit” on the Anti-Ragging Website and copy of the uploaded documents must submit in the office. Ragging is a Reprehensible Act under the Himachal Pradesh Educational Institutions (Prohibition of Ragging) Ordinance-2009. https://www.antiragging.in/affidavit_university_form.php

Library Rules

- Students are expected to make the maximum use of the **library facilities** during their free periods.
- Only two books shall be issued at a time for a period of 14 days. If the issued book(s) **are not returned or reissued in time**, a fine will be charged per book, per day.
- Reference books will not be issued.
- In case of a loss or damage of an issued book, it will either **be replaced or** its payment of the present cost will be accepted only with the permission **of the Principal**.
- Strict silence must be maintained within the library premises to ensure a conducive environment for study.

Library card

An identity card is an important document as it shows the identity of a bonafide student. Identity cum library card should be collected from the college library as per **the schedule** prescribed by the Librarian. Each student must carry this card while in the college. In case of loss of the identity card, a duplicate identity card will be issued after producing the FIR in this context. **For a duplicate** identity card, **Rs. 20** will be charged. Students are not permitted to replace his/her photograph pasted on the identity card for any reason whatsoever.

Students must carry their **ID card** along with them; anyone found without an **ID card** will be fined **Rs. 50/-**.

Furthermore, the identity card must be produced whenever requested by any college authority or staff member during their stays on college campus.